

Public Health Council

Executive Committee

Friday, February 19, 2016
1 West Wilson Street, Madison, WI 53703, Room 256-B
9:00 – 11:00a.m.

Executive Committee: Bill Keeton, Mary Dorn, Dr. Gary Gilmore, Dr. Darlene Weis
Div. of Public Health Staff: Mimi Johnson, María M. Flores, Cindy Virnig

EXECUTIVE COMMITTEE BUSINESS

Review of the February 5, 2016 Council minutes:

- Dr. Gary Gilmore moved to accept the draft minutes
- Dr. Darlene Weis seconded
The draft minutes were approved. Dr. Gilmore will review the draft minutes with María M. Flores and Cindy Virnig prior to the next Executive Committee meeting.

Approval of the January 15, 2016 Executive Committee Minutes:

- Dr. Gary Gilmore moved to approve the minutes.
- Dr. Darlene Weis seconded.
Minutes were approved.

A Government Accountability Board summary page for all legislation brought to the Council will be distributed to members in the future.

- Dr. Gary Gilmore stated that this will help the Council stay connected, and members need to be part of process wherever appropriate. In the future, Committee input may be requested.

VACCINE RESOLUTION DISSEMINATION

- Ensure that the resolution is sent to appropriate organizations which are listed on page 2 of the February 5, 2016 minutes: the Governor's Office; the Secretary of DHS; the Legislature; WALHDAB; WPHA; the Wisconsin Hospital Association; Wisconsin Medical Society, and the Primary Health Care Association.
- The Council needs a standard distribution list that that is reviewed each time we engage in this type of activity, and each time we something sent out. This list should be monitored for sending of future resolutions.
 - Staff have access to a master list created in 2015 of other State Councils and Boards. That information can be added to a master list of contacts.
- Mimi Johnson stated that as the Council seeks alignment out of issues arise in the WI-HIPP process, there may be an opportunity to have speakers or representations at that time. Staff will look into how the other DHS Councils are structured, and opportunities for meeting jointly.
 - Bill Keeton agreed that face time with other groups is important.

2015 COUNCIL HIGHLIGHTS DOCUMENT

- A final draft will be prepared for the next Executive Committee meeting, and will be on agenda for the April Council meeting.

Dr. Gary Gilmore stated that in the past, Council members did meet with Governors, and updated him, the Secretary, and the Division Administrator on the work of the Council. He stated that perhaps the Council may want to report in person to those individuals about the work of the Council. All were in agreement.

SURVEYS

- Mary Dorn suggested that paper surveys be used in the future at the in-person meetings to encourage more participation.
- The virtual meeting surveys will need to be electronic.
- Dr. Gary Gilmore stated that two minutes to fill out the survey is not sufficient. Members should be encouraged to make notations during meeting.
- Bill Keeton stated that he will encourage participation throughout day.
- Mimi Johnson stated that there are a few different options; for example, real time surveying and sharing results, looking at other options throughout the day. Staff will pull together a menu of facilitation options. Bill Keeton asked that staff examine the red, yellow, green check-in method.

MEMBER OVERVIEW DOCUMENT

Discussion of a one-page document of member requirements taken from the Bylaws.

- Mary Dorn additions:
 - The Council's responsibility should be added from Bylaws, but remove "10-year" from "state public health plan" and leave "state public health plan," from Bylaws §1.03.
- Dr. Gary Gilmore stated that it is very important to remind Council members about conflicts of interest; when to vote appropriately and when to refrain.
- There should be a footnote that contains the link to the Bylaws.

Mary Dorn asked about resignations, ways to retain members, and root causes of turnover.

- Bill Keeton stated that it may be helpful to get language from the Governor's Office and make all aware. Also, if a member is having concerns, what are those? Do our processes capture what we need with regard to root cause and due diligence? Most departing members have referenced the reason they left. Perhaps there can be an exit survey created for departing members.
- Dr. Gilmore stated that earlier in life of the Council, the Executive Committee would conduct an annual review of attendance, and the Chair would request feedback regarding connectivity of members.
- Mary Dorn stated that a one possible way to retain members is to change the start time of meetings, perhaps to 9:30a.m.

Bill Keeton stated that the April agenda will have a vote for a 9:30a.m. start time.

Mary Dorn stated that as items are at times discussed to great length, if a framework for discussion and groundrules can be agreed upon to streamline discussions.

- Dr. Gary Gilmore asked that the Executive Committee look at accessibility from a number of vantage points: facility location and technology. He would like staff to be successful and engaged; the technology can help with this. Members benefit from more thorough discussion. The full Council needs to weigh-in on any time change. Members benefit from more thorough discussion
- Dr. Darlene Weis stated that all deliberations have been very important; she does not want to dissuade people weighing-in by using time as a factor.

Mary Dorn and Bill Keeton will get together 5-7 questions for Council members regarding start time and conversations for the next Executive Committee meeting.

PREPAREDNESS FOLLOW-UP

Staff will follow-up with Joe Cordova to see when the dates and times are finalized for the Southeast Wisconsin anthrax full-scale exercise and the Ebola tabletop exercises, and the Cities Readiness initiative.

- Staff will inform the Council ASAP once the dates are known. Council members will need to be reminded that there may be capacity constraints.
- Mary Dorn stated that registration is required at any one of these events. We may have to go to the Health Care Coalitions to get permission.

Dr. Gary Gilmore wants to keep a visit to homeland security on the table; perhaps for the final in-person meeting of the year (October).

WI-HIPP OVERVIEW

Mimi Johnson walked through the health issues submitted, the prioritization process, and the three broad categories. The Division will work with subject matter experts to identify issues to make measurable changes in the next 3-5 years. The health assessment and themes will be posted in March. The next Steering Committee meeting is in April. The February meeting summary is posted on [WI-HIPP webpage](#). Once public comment is needed, the Council will be notified.

- Bill Keeton stated that the Steering Committee members bring robust conversation and great insight. All the health areas identified are being looked at through a lens of disparities and access. The [HW2020 Baseline and Health Disparities Report](#) is being applied to the process. The conversation arrived at a point of looking at chronic disease drivers, mental health and adverse childhood experiences. He encourages the Council to weigh in as appropriate.
- Dr. Gary Gilmore stated that the connectivity between public health and health care becomes greater with a balanced approach of the two areas. A 2012 Institute of Medicine report calls for a better coming together of public health investment and primary care: [For the Public's Health: Investing in a Healthier Future](#). Also, a McGinnis and Foege report, [Actual causes of death in the United States](#), cite the actual causes of death as tobacco, diet and alcohol.

- Bill Keeton stated that it would not be doing good public health work if we do not look at these three items.
- Mary Dorn stated that if we address mental health, we rarely go without touching the other issues.

Mimi Johnson stated that several sub-issues were discussed under the broad categories. Seven of these were specifically identified in the UW Report, which arrived at where the locals are focused. Future work includes building a speaker's bureau, identifying opportunities to speak, and promoting it.

MEDICAL COLLEGE PRIORITIES E-MAIL

Open comment period from the MCW Partnership Fund on how they can shape funding priorities in coming years.

- Dr. Gary Gilmore stated that the other major partner is the UW School of Medicine and Public Health. The Council used to receive their early reports from both major partners. A few years ago the Council responded formally, and it was appreciated by both parties. In terms of building bridges, might be good to have their reports come to the full council for review and discussion. In terms of priorities, this could be an opportunity for the Council to weigh-in. This process helps prioritize where they will direct their funding efforts.

Mary Dorn stated that with all the effort long-time State Health Plan Director Margaret Schmelzer did to create the state health plan framework, will we lose as a state the guiding framework that other entities, such as the Partnership Program, use. With our charge being the state health plan, the focus of the meetings should be the state health plan, how are we going to keep the framework in the state that has really served the state very well for so many years.

Dr. Darlene Weis agreed, stating that her funding sprang from *HW2020* or *HP2020*, and agrees it is very necessary in the work as we go forward.

Once available, the priorities e-mail will be sent to Council members inviting them to participate.

FY17 PRESIDENTIAL BUDGET

Mimi Johnson stated that the Prevention Block Grant was zeroed out in the budget, which has not gone to Congress yet.

Mimi Johnson will look into Dr. Gary Gilmore's request of any HRSA-related updates.

NEXT STEPS

- Bill Keeton will pull together a draft of the CLAS resolution and circulate it to members of Executive Committee prior to the next meeting.
- Next meeting: March 4, 2016.